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TO: Board of Directors

FROM: Dr. Deborah Rumbaugh

SUBJECT: First Reading Policy 1210, Annual Organizational Meeting, Election of Officers

DATE: January 16, 2024

TYPE: School Board Discussion

This is the first reading of Board Policy 1210 Annual Organizational Meeting, Election of Officers. Updates reflect the clarification of the annual date of elections for the annual organization and the election of officers on the school board. This update aligns all elections of board officers to a common date and establishes a common term for all positions, in addition to removing conflicting language between Board Policy Nos. 1210 and 1020.

It is recommended that the Board move updated policy 1210 Annual Organizational Meeting, Election of Officers forward for a second reading.

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ANNUAL ORGANIZATIONAL MEETING, ELECTION OF OFFICERS

At the first regular meeting in December, at which newly elected board members are seated in election years, and at the first regular meeting in December, in non-election years, the board will elect from among its members a president and a vice president to serve one-year terms.

If a board member is unable to continue to serve as an officer, a replacement will be elected immediately. In the absence of both the president and the vice president, the board will elect a president pro tempore who will perform the functions of the president during the latter's absence.

The superintendent will act as board secretary and perform all the duties as outlined by law. In order to provide a record of the proceedings of each meeting of the board, the superintendent will appoint a recording secretary of the board.

At the first regular meeting in December in even-numbered years in June a WSSDA legislative representative will be elected who will serve a two one-year term.

The normal order of business will be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly elected board members by the president.
- B. Call for nominations for president to serve during the ensuing year.
- C. Election of a president (roll call vote)
- D. Assumption of office by the new president.
- E. Call for nominations for vice president to serve during the ensuing year.
- F. Election of a vice president (roll call vote).

G. Call for nominations for legislative representative to serve during the ensuing year.

H. Election of legislative representative (roll call vote).

Policies will continue from year to year and board to board until and unless the board changes them.

Legal References:

RCW 28A.330.010	Board president, vice-president, or president pro tempore - Secretary
RCW 28A.330.020	Certain board elections, manner, and vote required— Selection of personnel, manner
RCW 28A.330.050	Duties of superintendent as secretary of the board
RCW 28A.400.030	Superintendent's duties
RCW 29A.20.040	Local elected officials, commencement of term of office

Adoption Date: 05.08.01
Stanwood-Camano School District
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